



**LIMPOPO**  
PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

**PROVINCIAL TREASURY**

**OUR REF:**

Enq: N Ngoepe

Contact: (015) 291 8444

Date: 9 February 2011

**Municipal Finance Circular No.10 of 2011: Request for submission of updated Municipal System of Delegations and Delegations Registers for study and review.**

THE MUNICIPAL MANAGER, MOPANI DISTRICT MUNICIPALITY  
THE MUNICIPAL MANAGER, GREATER GIYANI LOCAL MUNICIPALITY  
THE MUNICIPAL MANAGER, GREATER LETABA LOCAL MUNICIPALITY  
THE MUNICIPAL MANAGER, GREATER TZANEEN LOCAL MUNICIPALITY  
THE MUNICIPAL MANAGER, MARULENG MUNICIPALITY  
THE MUNICIPAL MANAGER, BA-PHALABORWA LOCAL MUNICIPALITY  
THE MUNICIPAL MANAGER, CAPRICORN DISTRICT MUNICIPALITY  
THE MUNICIPAL MANAGER, BLOUBERG MUNICIPALITY  
THE MUNICIPAL MANAGER, AGANANG MUNICIPALITY  
THE MUNICIPAL MANAGER, MOLEMOLE MUNICIPALITY  
THE MUNICIPAL MANAGER, LEPELLE-NKUMBI MUNICIPALITY  
THE MUNICIPAL MANAGER, GREATER SEKHUKHUNE DISTRICT MUNICIPALITY  
THE MUNICIPAL MANAGER, MAKHUDUTHAMAGA MUNICIPALITY  
THE MUNICIPAL MANAGER, FETAKGOMO MUNICIPALITY  
THE MUNICIPAL MANAGER, MARBLE HALL MUNICIPALITY  
THE MUNICIPAL MANAGER, ELIAS MOTSOLEDI MUNICIPALITY  
THE MUNICIPAL MANAGER, GREATER TUBATSE MUNICIPALITY  
THE MUNICIPAL MANAGER, WATERBERG DISTRICT MUNICIPALITY  
THE MUNICIPAL MANAGER, THABAZIMBI MUNICIPALITY  
THE MUNICIPAL MANAGER, LEPHALALE MUNICIPALITY  
THE MUNICIPAL MANAGER, MOOKGOPHONG MUNICIPALITY  
THE MUNICIPAL MANAGER, MODIMOLLE MUNICIPALITY  
THE MUNICIPAL MANAGER, BELA-BELA MUNICIPALITY  
THE MUNICIPAL MANAGER, MOGALAKWENA MUNICIPALITY  
THE MUNICIPAL MANAGER, VHEMBE DISTRICT MUNICIPALITY  
THE MUNICIPAL MANAGER, MUSINA MUNICIPALITY  
THE MUNICIPAL MANAGER, MUTALE MUNICIPALITY  
THE MUNICIPAL MANAGER, THULAMELA MUNICIPALITY  
THE MUNICIPAL MANAGER, MAKHADO MUNICIPALITY

**Cc:** THE CHIEF FINANCIAL OFFICER, MOPANI DISTRICT MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, GREATER GIYANI LOCAL MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, GREATER LETABA LOCAL MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, GREATER TZANEEN LOCAL MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MARULENG MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, BA-PHALABORWA LOCAL MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, CAPRICORN DISTRICT MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, BLOUBERG MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, AGANANG MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MOLEMOLE MUNICIPALITY

THE CHIEF FINANCIAL OFFICER, LEPELLE-NKUMBI MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, GREATER SEKHUKHUNE DISTRICT MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MAKHUDUTHAMAGA MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, FETAKGOMO MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MARBLE HALL MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, ELIAS MOTSOLEDI MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, GREATER TUBATSE MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, WATERBERG DISTRICT MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, THABAZIMBI MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, LEPHALALE MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MOOKGOPHONG MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MODIMOLLE MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, BELA-BELA MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MOGALAKWENA MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, VHEMBE DISTRICT MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MUSINA MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MUTALE MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, THULAMELA MUNICIPALITY  
THE CHIEF FINANCIAL OFFICER, MAKHADO MUNICIPALITY

Dear Sir/Madam

**Request for submission of updated Municipal System of Delegations and Delegations Registers for study and review.**

As part of providing assistance and advise to municipalities and in pursuant of Section 5(4) of the MFMA (56 of 2003), we are in the process of reviewing the municipal delegations that are required in terms of Section 59 of the Municipal Systems Act (32 of 2000) and Sections 59 and 79 of the MFMA.

All municipalities are requested to submit their System of Delegations (SoD) documents and delegations registers to the Provincial Treasury **by 18 February 2011 for the attention of Mr. Nare Ngoepe** on the addresses indicated in this letter. For those municipalities that have posted the SoD on their websites, you are requested to ensure that they are updated and furthermore direct us to the relevant site by contacting Mr. Nare Ngoepe on the telephone number shown above or by e-mail on [NgoepeNA@treasury.limpopo.gov.za](mailto:NgoepeNA@treasury.limpopo.gov.za).

This study and review of the MFMA System of Delegations (SoD) is intended to;

- Determine whether the right norms, standards and requirements are in place and consistent with the legislative framework,(Nat, Prov, Local);
- Determine whether reasonable Standards in Implementation will be achieved & the SoD will be Functional in all Municipalities; and
- Determine whether the SoD will ensure Accountability by Senior Management for the work output in the MFMA, including achieving high standards in results & performance.

The following criteria will be used to assess the delegations framework for all municipalities;

- Criteria 1 : Annual review and adoption by Municipal Council;
- Criteria 2: MFMA Sub Delegations;
  - (Municipal Council to Mayor, Municipal Council/Mayor to MM, MM to CFO and other section 57 managers, CFO to other managers)
- Criteria 3: Authorisation and signatories on MFMA Delegations;
- Criteria 4: General limitations on MFMA delegations;
- Criteria 5: Comprehensive MFMA Delegations

Please do not hesitate to contact Nare Ngoepe or alternatively Mr Luula Tshinane on 015 291 8518 should you wish to discuss the contents of this letter further.

Yours in public finance management.



**N Ramdharie**  
**HOD: Limpopo Provincial Treasury**

11/02/2011

**Date**